



Fryzer Property Services Ltd

Our Ref: PE/RAF
Your Ref:

30 York Road
Worthing
West Sussex
BN11 3EN

To All Leaseholders
Oakland Court
Goring by Sea

Telephone: 01903 203423
Email: enquiries@fryzerpropertyservices.co.uk

Dear Sir or Madam

Leaseholders Meeting 22nd February 2017. 10.00am

Please find below an Agenda for the upcoming meeting of the leaseholders.

1. External Decoration.
2. Internal Decoration. Entrance Lobby
3. The Grounds
4. Solar Panels
5. A.O.B.

So that there is no misunderstanding, this meeting is for Leaseholders only. Friends, relatives or carers will not be allowed to attend.

If any of the Leaseholders are unable to attend but wish to have any subject raised then please write to me with the details. Letters can be left with the Warden, Gill, for me to collect

As before, I would remind leaseholders that the parking spaces are only for the use of leaseholders and again, friends, relatives and carers should be asked to use on street parking.

I look forward to seeing you all on 22nd February

Yours sincerely

Peter Eaton

Peter Eaton AIRPM

Fryzer Property Service Ltd
01903 203423

Regulated by the RICS

Registration No: 6670672

VAT Reg No 9964 324 74



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property professionalism worldwide